

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
MARCH 12, 2014**

The regular meeting of the Board of Water Commissioners was called to order at 3:02 p.m. on March 12, 2014 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Bob Niedzielski and Dennis Croswell. Commissioner Al Radel was an excused absence. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

Bills in the amount of \$62,945.64 dated 2/19/14; \$30,293.84 dated 2/26/14; \$33,946.83 dated 3/5/14; and \$110,806.90 dated 3/12/14 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

The Board discussed the CSX Crossing Main Replacement Project. A motion was made by Commissioner Niedzielski and seconded by Commissioner Croswell authorizing the President to execute the CSX Agreement for this project. Motion carried by unanimous vote.

The Board was presented with a new proposed Policy for Frozen Meter Charges as follows:

Charges to KWD customers for occurrence of Frozen Meters is the current cost of the meter plus \$50 installation/removal charge if done during regular Distribution Work Hours (Monday thru Friday, 7am to 3pm). If the service call is made at a time other than the regular Distribution Work Hours the installation/removal charge will be \$100.

A motion was made by Commissioner Croswell and seconded by Commissioner McSpirit to approve the adoption of this Frozen Meter Charge Policy. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Dam Project. It was reported that the Review Committee was still deliberating the submittals from the engineering firms. A follow up meeting of the committee will be scheduled.

The Board discussed the Phase 1B Filter Renovation Project. The Board was informed that the estimated cost of the project would be \$1.35 million. Superintendent Hansen will apply for a storm mitigation grant to offset costs of this project.

The Board discussed the Filter Plant Backwash Tank Replacement. The estimated costs for this project were reported to be \$1.22 million. These costs might also be incorporated in the grant application aforementioned.

A motion to move into Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 4:05 pm. A motion to come out of Executive Session was made by Commissioner McSpirit and seconded by Commissioner Niedzielski at 4:46 pm. Motions carried by unanimous vote.

It was reported that research had been done by Allan Alberts to find a more economic supplier of electricity to the Department than Central Hudson.

It was reported that there are capacity issues with the Filter Plant lagoons.

The Board was informed that the Backflow Operations would become the responsibility of the Meter Department.

Research is being done regarding the installation of GPS capability in the department vehicles.

A motion was made by Commissioner McSpirit and seconded by Commissioner Nidzielski authorizing Superintendent Hansen to attend the AWWA conference in Boston during the week of June 8. Motion carried by unanimous vote.

The February Superintendent's Report was read and ordered filed on a motion by Commissioner Croswell and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner McSpirit and seconded by Commissioner Niedzielski at 5:09 pm. Motion carried by unanimous vote.

Assistant Secretary